

<u>SCHOOL COMMITTEES</u> Chair & Board Members	ISSUES	TIMELINE	MEETING SCHEDULE
<u>ATHLETICS</u> <b>Bill V.</b> / Kim S., Lynne M., <i>Chris Messano, Kris Bray, Bruce Hill, Richard Swajanen, Martha Verbrigghe, Robin Maki</i>	<ul style="list-style-type: none"> <li>• Develop guidelines for non-funded sports / Determine AD's role (required by MHSAA to administer non-funded sports)</li> <li>• Review how non-funded sports are paid for / Look at ways to reduce impact of sports on general fund</li> </ul>	11/30/11  3/1/12	Tuesdays - weekly
<u>BUILDINGS &amp; GROUNDS</u> <b>Ben B.</b> / Kim S., Jon S., <i>Tim Bliss, Chris Fink, Tony Decet, Linda McClain</i>	<ul style="list-style-type: none"> <li>• Finalize timber sale</li> <li>• Develop 5 yr. plan for land across road / partner with School Improvement for curriculum connections</li> <li>• Develop long range plan for school maintainence</li> </ul>	10/1/11  2/1/12  1/1/12	3 <sup>rd</sup> Tuesday of the month, 6 - 7 pm
<u>PUBLIC RELATIONS</u> <b>Ben B.</b> / Barb T., <i>Barb Wells / Bill Valima / Diane Culter</i>	<ul style="list-style-type: none"> <li>• Monitor new and improved website                             <ul style="list-style-type: none"> <li>- Update staff directory</li> <li>- Put in place performance measures for website</li> </ul> </li> <li>• Assist / monitor monthly press releases</li> <li>• Develop successful marketing strategies / Review PR options / Improve relations with press</li> </ul>	On-going 9/9/11 ? On-going On-going	Next meeting: 10/4/11  1 <sup>st</sup> Tuesday of the month, 6 - 7 pm
<u>SCHOOL IMPROVEMENT</u> <b>Pam M.</b> / Lynne M. / Denise B, <i>Shirley Kriegel, Diane Culter, Michelle Coleman, Jen Elsenbroek, Barb Wells, Michelle Kulik, Jewel Hoy, Patty Tyner</i>	<ul style="list-style-type: none"> <li>• Develop weighted grade policy</li> <li>• Look at school improvement rubric for self-assessment</li> <li>• Work with B &amp; G committee / staff to explore development of curriculum for land across the road</li> <li>• Review previous year's SI goals and subsequent actions</li> <li>• Virtual schools / policies</li> </ul>	4/1/12 3/1/12 2/1/12	Next meeting: 1/18/12, 5 pm  4 x / year

<u>Board Committee</u> Chair & Board Members	<b>Issues</b>	<b>Timeline</b>	<b>Meeting Schedule</b>
<u>FINANCE</u>  <b>Pam M.</b> , All Board Members, <i>Teri Lintula</i>	<ul style="list-style-type: none"> <li>• Review preliminary budgets for '12-'13 / insurance breakdowns / impact of all day, every day kindergarten or not / adding 5 more days to school year, etc.</li> <li>• Begin negotiations early</li> <li>• Budgeting process / recommendations for athletics</li> <li>• Review PCMI performance / fit for district</li> </ul>	2/20/12  Feb / Mar '12 ASAP Jan. '12 board meeting	As needed
<u>PERSONNEL</u>  <b>Melissa H.</b> , Lynne M., Denise B.	<ul style="list-style-type: none"> <li>• Addendum to S/P contract</li> <li>• Create Performance Improvement Plan for S/P</li> <li>• Develop protocol for maintaining administrative personnel files</li> <li>• Prepare / complete S/P eval</li> <li>• Review all administrative positions, salary, contracts, job descriptions – What fits goals for S.C.?</li> </ul>	9/20/11 9/30/11 9/20/11 3/31/12 3/31/12	Next meeting: 11/1/11 6 – 7 pm  3 <sup>rd</sup> Tuesdays 6 – 7 pm
<u>POLICY</u>  <b>Barb T.</b> , Melissa H.	<ul style="list-style-type: none"> <li>• Align athletic policies</li> <li>• Develop / review policies for volunteers / building use by non-school groups /</li> <li>• Review fund raising guidelines</li> </ul>		11/15/11 6 – 7 pm